



# PASSPORT RENEWAL CHECKLIST

NOTE: Click on any of the links for more specific information.

**You can renew your passport by mail if all of the following are true.**

Your Most Recent U.S. Passport:

- Is **undamaged** and can be **submitted** with your application
- Was issued when you were **age 16 or older**
- Was issued within the last **15 years**
- Was issued in your **current name** or you can legally document your name change

If the above statements do not apply to you, you must [Apply in Person](#).

To [renew your passport](#), you will need the following items:

- Completed [Form DS-82, Application for a U.S. Passport](#)
- Valid or expired Passport (undamaged)
- Two [Passport Photos](#)
  - Identical
  - In color
  - 2 x 2 inches in size
  - Taken within the past 6 months, showing current appearance
  - Full face, front view with a plain white or off-white background
  - Between 1 inch and 1 3/8 inches from the bottom of the chin to the top of the head
  - Taken in normal street attire
- Applicable [Passport Fee](#)
  - The fee for passport renewal is \$75
  - Expedited services are an additional \$60



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## Where to Apply for a U.S. Passport Renewal According to Processing Times

4 to 6 Weeks or More	2-3 Weeks*	Less Than 2 Weeks
National Passport Processing Center Post Office Box 90155 Philadelphia, PA 19190-0155	National Passport Processing Center Post Office Box 90955 Philadelphia, PA 19190-0955	Visit a <a href="#">Regional Passport Agency</a> or contract a <a href="#">Passport Expediting Service</a>

\*Note: Provide two-way overnight delivery and write "Expedite" on the outside of the envelope.



For more information, visit  
[U.S. Passport Service Guide](#)